

**KANE SCHOOL DISTRICT BOARD OF EDUCATION
KANE SCHOOL DISTRICT OFFICE
KANAB, UTAH
NOVEMBER 10, 2015**

Work Meeting Agenda – 5:30 PM

Board President Wendy Allan called this meeting to order at 5:30 PM. Board members present were Joe Houston, Brian Goulding, and LoRal Linton. Lex Chamberlain and Supt. Johnson are both excused due to illness. Business Manager Cary Reese was also present.

- Prayer – Joe offered a prayer
- Pledge to the Flag – The Board joined in a pledge to the flag

I. USBA EXECUTIVE DIRECTOR

USBA Director Richard Stowell is attending tonight's meeting at invitation of the Board. He is here to assist the Board in making plans for selecting a new superintendent. Richard stressed how important it is for the Board to have an attitude that they want to select the very best candidate. He commented that the job of a superintendent is a high-pressure job and many people don't want the stress of this job. He estimates that somewhere around 10 people will apply. He said that Kane has a very good reputation as being a great school district and a very good place to work. He suggested that we open our search to the western states. All board members commented that they would like to open our search to the western states.

- Input - Richard stated that he would recommend that the board start with getting input from the community as to the qualities they would like in a new superintendent. Another way is to have school community councils tell us what qualities they would like to see in a new superintendent. Then this list could be emailed or sent out to citizens and people can be asked to rank these items in order of importance. Getting input from the public is the number one thing that the board needs to be working on. This list can be placed in our advertisement or just used in our interviews. It would be good to involve the employee unions in the question process. Get their input on the most important qualities of a superintendent. It would also be good to ask Supt. Johnson to prepare a list of the ten or so most important qualities.
- Brochure – We will need to put together a brochure with information at our area and school district. Richard gave the Board several examples of brochures that have been used in other districts.
- Salary – This would be based on experience. Richard recommends that we have a figure in mind and that it may need to be higher than we are currently paying.
- Joe commented that one big selling item is our location. We may be able to get some information from Kane County to include in our brochure.
- Wendy commented that we are a debt free district and have committed to our voters to stay that way and to be a pay as we go district.
- Our demographics – need this type of information in our brochure.

- We may be able to get some great pictures of our local scenery to put into this brochure.
- We will send our information to USBA and they will put together the brochure
- Needed items – our vision, mission statement, and logo.
- Superintendent and Cary can send some information up to the USBA for the brochure.
- Our brochure will be the number one source of communication to the outside world
- Time Line
 - The new Supt. would need to start work on July 1, 2015.
 - If needed, a second round of interviews could be held on ?
 - Per Richard, there is a critical window of when people like to apply for a new job. This window is from March 10th to April 10th. But it would be good to put something announcing this opening on our web site and on the USBA web site by early December. This would be a short one page thing.
 - April 7, 2016 would be our deadline for receipt of applications.
 - Brochures to be mailed out by USBA on March 1st.
 - Appointment and announcing of the new supt. would be May 2nd
 - USBA does not charge for doing a search. USBA only charges for printing of the brochure, envelopes, postage, and search engine cost.
 - Citizen Committee – as we begin to screen applicants. This committee could consist of around 13 to 15 people. This committee would review all applications and would evaluate the candidates and provide a list of candidates that they recommend to be interviewed. There is a form that this committee will use to rank the candidates. After the citizens committee reviews the applications then the board reviews all applications. Committee members are required to sign a confidentiality agreement. Special invitation letters would be sent out inviting certain people to serve on this committee. Richard would meet with this committee up front and would explain exactly what they are expected to do.

The Board thanked Richard for coming down and helping our district in this process.

II. REVIEW REGULAR AGENDA ITEMS

III. OUTSTANDING BOARD TASKS/ASSIGNMENTSINFORMATION ITEMS

IV. DISCUSSION ITEMS

School Board Regular Meeting Agenda 7:30 PM

I. WELCOME

Wendy called this meeting to order at 7:30 p.m. Board members present were Joe Houston, Brian Goulding, LoRal Linton, and Wendy Allen. Lex Chamberlain and Superintendent Johnson are excused due to illness. Others present were Business Manager Cary Reese.

II. APPROVAL OF MINUTES

Joe moved and Brian seconded a motion to approve the October 13, 2015 minutes. This motion passed.

III. FINANCIAL ITEMS

A. Check Registers

Joe moved and Brian seconded a motion to approve all accounts payable and payroll payments. This motion passed. Accounts Payable Check Register – Checks #7728 through #7969 in the amount of \$788,658.93, and Payroll Check Register total \$466,208.70.

B. Monthly Budget Report

This item is included for information purposes only. Board members reviewed this report.

IV. INFORMATION ITEMS

A. Enrollment

Wendy commented that enrollment is 1199

B. Auditor Report

Fred Burr from Wiggins CPA Firm, reported the results of the FY14-15 audit to the school board.

V. PUBLIC COMMENT PERIOD

Wendy opened the meeting for public comment and there was none.

VI. CONSENT ITEMS

A. Home School Applications

LoRal moved and Brian seconded a motion to approve all home school applications. This motion passed. Details are in the board packet.

B. FFA Travel Request to go the National Western Livestock Show

Danny Little and Jeff Cox addressed the board. They made arguments for why students should be allowed to go to the National Western Livestock show in Denver. Students would miss three days of school. Danny and Jeff outlined the educational benefits of this trip. Joe moved and LoRal seconded a motion to approve the trip this year, but to only allow the trip every other year. This motion passed. Although the Board did say that they would revisit this issue if needed.

C. 2015 Audit Report

Brian moved and Joe seconded a motion to approve the audit report. This motion passed.

D. Big Water School Professional Development Day Request

Joe moved and LoRal seconded a motion to approve this day. This motion passed.

VII. DISCUSSION ITEMS

A. State Technology Plan/District Plan Report

Cary gave the Board an overview of basis of the Utah Master Plan and progress being made on the technology plan for Kane School District. Joe gave more details on the Kane technology committee and that this committee is working

on a plan for our school district. He feels that our committee has made good progress in working on a plan. A survey was sent out to the teachers. According to Joe our district will need to provide a material amount of professional development. Per Joe the best thing to come from the survey was that our teachers know that this is the direction that education is going. The committee will bring some recommendations back to our board and decisions will be made as what to do.

VIII. EXECUTIVE SESSION

At 8:50 PM. LoRal moved to have the Board enter into a closed meeting for the purpose of discussing personnel issues. Brian seconded the motion. By voice vote the board members voted as follows:

Joe Houston – Yes
Brian Goulding – Yes
LoRal Linton – Yes
Lex Chamberlain – excused due to illness
Wendy Allan – Yes

The motion passed unanimously.

The following persons were present for the closed session. Joe Houston, Brian Goulding, LoRal Linton, Wendy Allan and Cary Reese.

The purpose of the closed session was to discuss personnel issues.

At 9:00 PM. Joe moved to have the Board meet again in open public session. Brain seconded the motion and the board members passed it unanimously.

Board meeting adjourned at 9:30 PM.